

WUMC Guidelines for Fellowship Center Use During Covid-19 Restrictions

Guidance from the State and Church Conference has changed for indoor group meetings. These are guidelines developed by the Reopening Team for small group meetings in our Fellowship Center main hall:

1. To meet physical distancing requirements, only the main room of the Fellowship Center may be used. Group leaders must request the room with the reservation form which can be downloaded from our website: www.weavervilleumc.org/wumc-facility-reservation-form/. Please return the form to Martha in the church office.
2. Each group must have an identified leader and co-leader responsible for insuring these guidelines are met. Prior to the first meeting the group leader must meet with a member of the Reopening Team in the Fellowship Center to review these guidelines for room setup and cleaning requirements. This will be coordinated after the facility reservation is approved.
3. In compliance with the Governor's Executive Order and Conference Guidelines, groups must be no larger than 50 for both indoor and outdoor gatherings. Physical distancing guidelines must be followed and enforced by the group leader. Use of facemasks is required. Tables and chairs must be arranged by the group leader to meet physical distance requirements.
4. Group leader will complete the provided Small Group sign-in form in order to record all attendees for potential contact tracing.
5. The group leader is responsible for insuring each member is free of Covid-19 symptoms. If any member of the group develops symptoms of Covid-19 after a meeting, it should be reported to the church office *immediately*. The group will then be asked to wait for 2 -3 weeks before meeting at the church again.
6. After completion of the meeting, clean up by returning tables and chairs to their original location and clean coffee pots if used. All surfaces touched must be wiped down with disinfectant spray or cleaning wipes provided.
7. Bathrooms may be used and must be cleaned after the meeting.
8. As much as we miss each other, and would like to shake hands or hug, physical distancing guidelines will be strictly enforced. If not, we will be forced to suspend use of the facility by any group.